

METEA PSTA BOARD CODE OF CONDUCT

As a member of the Metea Valley High School PSTA Board, I commit to support the Mission and Purpose PTA, including the bylaws, policies and procedures, and job descriptions as adopted by the PTA. I recognize potential liabilities under the Internal Revenue Code and Illinois law known as Fiduciary Responsibility, which could have far-reaching consequences both personally and for the Association.

I acknowledge that volunteer membership on the board of a Not-For-Profit requires that I act in "good faith" in a manner that is in the best interest of the Association, rather than self, including not using my position in a way that benefits a business interest, family member or personal friend.

If a situation arises that creates or appears to create a personal conflict of interest, I will recuse myself from any deliberation, discussion or action on the subject, having notified the president or appropriate Board member of such conflict of interest.

I acknowledge that as a volunteer member of a Not-For-Profit Board, I have the duty of care, loyalty and obedience to the Association. These duties require that I will:

1. Respect the PTA and not make statements that will undermine the public confidence in the association or damage its reputation, as well as individual members of the board.
2. Respect the confidentiality of any information, both oral statements and written materials.
3. Respect and support decisions adopted by the board and made within the parameters of Roberts' Rules of Order, Newly Revised. Disagreements with these decisions need to be brought before the PTA board. Board decisions deserve the respect and confidentiality of each member of the board.
4. Recognize that the president is the official spokesperson of the PTA.
5. Respect the president and the board by providing information concerning an absence or resignation.
6. Resign when unable to fulfill the duties of the position.
7. Recognize, that when conflict arises, it is the obligation of each board member to address that conflict in an atmosphere of respect and democracy. When the conflict becomes harmful to the PTA, it is the duty of board members to resign.

Any infraction shall be reviewed by the executive committee of the PTA. If further action is deemed appropriate, recommendations of the executive committee may be referred to the board for that action to be approved.

Board members who are in violation of any of the bylaws, not upholding the mission, purposes or basic policies of the PTA may be subject to dismissal.

The board may make additions or revisions to this statement at their scheduled meetings as part of the board policies and procedures review.

As a member of the Metea Valley High School PSTA BOARD, I agree to all of the above.

Name (Please print)

Signature and Date